

# EASTERN SHORE MPO PROJECT SUBMITTAL FORM

FOR SUBMITTING A PROPOSED PROJECT FOR INCLUSION IN THE LONG RANGE TRANSPORTATION PLAN (LRTP)  
OR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

**Date:** \_\_\_\_\_ **Point of Contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**This Project was Recommended by** (check one):  Citizen Working or Living within MPO Area

Advisory Committee Member       Public Official       Other \_\_\_\_\_

**Please provide the following information about the proposed project:**

Project Description and Location (*include termini description, if road improvement*)

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Reason for Proposed Project (*Purpose and Need*):

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Project Length (*if applicable*):

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Bicycle and Pedestrian or ADA Upgrades:

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Roadway Classification (*if applicable*):

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Project Sponsor (*i.e. Responsible Local Government*):

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Percent (%) Local Match:

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Match Source:

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Environmental Justice Issues or Concerns:

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**For Internal (MPO or Project Sponsor) Use Only**

**Scope of Work:**

**Cost Estimate:**

Preliminary Engineering:

Right-of-Way:

Utilities:

Construction:

**TOTAL COST:**

**Project Map:**

**For Internal (MPO or Project Sponsor Use Only)**

**Potential Funding Sources:**

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |

**Bicycle and Pedestrian Advisory Committee Recommendation:**

- |  |   |
|--|---|
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Visionary List of the LRTP  | <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Financially Constrained List of the LRTP |
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the TIP _____   | <input type="checkbox"/> Recommend the Policy Board not approve the project   |
| <input type="checkbox"/> Recommend the Policy Board postpone taking any action on the proposed project to give time for further review or to change the project scope: _____ | Votes: _____  |
| _____  | Chair or Vice Chair Signature _____ Date _____  |

**Citizens Advisory Committee Recommendation:**

- |  |   |
|--|---|
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Visionary List of the LRTP  | <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Financially Constrained List of the LRTP |
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the TIP _____   | <input type="checkbox"/> Recommend the Policy Board not approve the project   |
| <input type="checkbox"/> Recommend the Policy Board postpone taking any action on the proposed project to give time for further review or to change the project scope: _____ | Votes: _____  |
| _____  | Chair or Vice Chair Signature _____ Date _____  |

**Technical Advisory Committee Recommendation:**

- |  |   |
|--|---|
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Visionary List of the LRTP  | <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Financially Constrained List of the LRTP |
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the TIP _____   | <input type="checkbox"/> Recommend the Policy Board not approve the project   |
| <input type="checkbox"/> Recommend the Policy Board postpone taking any action on the proposed project to give time for further review or to change the project scope: _____ | Votes: _____  |
| _____  | Chair or Vice Chair Signature _____ Date _____  |

**Policy Board Action:**

- |   |   |
|---|---|
| <input type="checkbox"/> Approve the project as submitted for inclusion in the Visionary List of the LRTP   | <input type="checkbox"/> Approve the project as submitted for inclusion in the Financially Constrained List of the LRTP |
| <input type="checkbox"/> Approve the project as submitted for inclusion in the TIP _____  | <input type="checkbox"/> Choose not to approve the project  |
| <input type="checkbox"/> Postpone taking any action on the proposed project to give time for further review or to change the project scope: _____ | Votes: _____  |
| _____   | Resolution Number: _____  |
| _____   |   |