

**EASTERN SHORE
METROPOLITAN PLANNING ORGANIZATION**

RESOLUTION NO. 2014-02

Adopting MPO Policy Regarding Project Prioritization and Inclusion on the MPO
Long Range Visionary and Financially Constrained Project Lists, and
the Transportation Improvement Program (TIP) Project List

WHEREAS, the **Eastern Shore Metropolitan Planning Organization (MPO)** is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 (amended by MAP-21 Sections 1201 and 1202, July 2012); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93; and

WHEREAS, in conformity with the federal codes cited above, the Eastern Shore Metropolitan Planning Organization is required to prioritize projects for inclusion in the LRTP and the TIP; and

WHEREAS, in an effort to avoid undue hardship on the MPO member governments and to establish a consensus regarding project submittals, a method for submitting and prioritizing projects is necessary; now

THEREFORE, BE IT RESOLVED that the Eastern Shore Metropolitan Planning Organization hereby establishes the following policy for submitting and prioritizing MPO projects:

I. PROJECT SUBMITTAL

- A. A member government (project sponsor) is encouraged to utilize the MPO Project Submittal Form to compile and submit information regarding their project to the MPO for consideration by the Advisory Committees and the Policy Board.
- B. Regardless of whether or not the form is used, the Alabama Department of Transportation requires that a project sponsor provide the following information regarding a project:
 - Brief Project Description with Identification of Termini if Applicable (e.g., *Main Street in City X from 5th Avenue to 10th Avenue; resurfacing, 1.5 miles, road widening, ADA improvements*)
 - Project Length (*if applicable*)
 - Project Sponsor (*the member government responsible for the project*)
 - All Project Phases Applicable (*Preliminary Engineering, ROW, Utilities, Construction*)
 - Estimated Cost by Project Phase in Current Dollars
 - Reason for proposed project (*Purpose and Need*)
 - BIN Number (*if the project involves an existing or proposed bridge*)
 - Any associated Bicycle and Pedestrian or ADA Upgrades
 - Functional Classification (*if applicable*)
 - Environmental Justice Issues or Concerns (e.g., *Does the project present any known adverse human health and environmental effects, including social and economic effects, on minority or low-income populations?*)

II. VISIONARY LIST

- A. A resolution from the sponsoring member government is not necessary for the Policy Board to add the project to the MPO Visionary List. However, a project cannot be added the Visionary List without the affirmative vote(s) of the Policy Board members (or their proxies) representing the local government who is sponsoring the project.
- B. The Visionary List will be composed of separate project lists for each member government. The respective member governments will be responsible for providing priority rankings for the projects on their own portion of the Visionary List.
- C. A project can only be added to the MPO Visionary List by MPO resolution.

III. FINANCIALLY CONSTRAINED LIST

- A. When a foreseeable funding source is available for a specific project and the Policy Board is ready to commit itself to funding that project, the Policy Board may, by formal resolution, move the project from the Visionary Project List to the Financially Constrained Project List.
- B. A resolution from the sponsoring member government expressing its commitment to the project is required before a project can be moved from the Visionary List to the Financially Constrained list.
 - The resolution shall contain language committing the sponsoring government to providing the 20% match for project funds.
 - A resolution is not needed from the sponsoring member government if the project does not utilize federal funds that are specifically allocated to the region based on its status as an urban area.
- C. In the interest of efficiency, the Policy Board may adopt a resolution to transfer a project from the Visionary List to the Financially Constrained List with language making the transfer contingent on receipt of a supporting resolution from the sponsoring government within 60 days of adoption of the MPO resolution.
- D. Projects on the Financially Constrained List are listed by project type (*e.g., Capacity projects, Bike/Ped projects, etc.*) for the entire planning area. Any Policy Board resolution adding a project to the Financially Constrained List must prioritize that project among the projects already on the List.

IV. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) LIST

- A. If the Policy Board identifies a project that will be funded within the next four years the Policy Board may, by formal resolution, move the project from the Financially Constrained List to the TIP List.
- B. A resolution from the sponsoring member government must be in place before a project can be placed on the TIP List. If the project was already on the Financially Constrained list, then the resolution received at that time is sufficient. However, if a project moves directly to the TIP and bypasses the Financially Constrained List, a resolution from the sponsoring government is required before the Policy Board can add the project to the TIP.

The foregoing resolution was adopted and approved on the 22nd day of January, 2014, by the Eastern Shore Metropolitan Planning Organization Policy Board.


Chairperson

Date: _____

ATTEST:

Kimberly Mancini Glidewell Date: 1-23-14

